

VILLAGE OF KASLO  
BEER GARDEN LICENCING APPLICATION REGULATIONS

Beer Garden licencing is for use by leagues, groups, organizations or societies who wish to use municipal or private facilities, or areas not enclosed, for the purpose of selling beer and wine for public functions.

All applicants must abide by the rules and regulations as set forth by the Province of British Columbia and the Village of Kaslo.

1. Each applicant must:
  - (a) Be a bona fide organization, complying with the Liquor Distribution Act;
  - (b) Include the municipality as an additional named insurance on the organization's liability insurance policy for a sum not to be less than Two Million (\$2M) Dollars;
  - (c) Complete all application forms in all respects and submit to the municipality on the approved application form thirty (30) clear days in advance of the event, and;
  - (d) Submit financial reports to the municipality within 60 days of the event and clearly indicate where funds are used. Failure to comply may result in refusal of licencing in subsequent years.
  
2. Minimum standards for the enclosed Beer Garden area are as follows:
  - (a) Adequate fencing and type of fencing as determined by the RCMP will be no lower than five (5) feet in height.
  - (b) Entry and exit points must be controlled during hours of operation by a responsible adult representing the holder of the licence to ensure that beer and wine are not taken out or passed out of the garden over the fencing.
  - (c) Beer and wine are to be served in plastic or paper containers only.
  - (d) Suitable washroom and any other related facilities requested by the municipality are to be provided. A letter from the appropriate authority must accompany your application for a Liquor Licence indicating you have satisfied this requirement.
  - (e) Food must be available at all times.
  - (f) The sponsoring organization will supply sufficient personnel to provided adequate security as determined by the RCMP to police the function.
  - (g) Prior to opening the Beer Garden to the Public, a request must be made to the RCMP to have an officer on duty inspect the facility to ensure that it meets all physical requirements.
  - (h) Dates issued and not used for whatever reason must be returned to the municipality for redistribution.
  
3. Upon approval, a Beer Garden Licence must be obtained from the Liquor Distribution Branch, and approved by the RCMP at least 14 clear days before the event.
  
4. It is the sponsoring organization's responsibility to ensure that no minors are permitted entry to the Beer Garden, and to check the identification of persons of questionable age and deny them admission if identification is not satisfactory.
  
5. Proceeds of the function should be for charitable or public purposes. Any profit accrued shall not be used by the organization to improve its own well being.

PUBLIC FUNCTIONS  
Financial Statement

DATE: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Licence Number: \_\_\_\_\_

Event: \_\_\_\_\_

Name and Address of charitable or community project(s):

Contact Name to call concerning accounting information and records:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**The information contained in this report is accurate and complete:**

\_\_\_\_\_

(Chairman)

\_\_\_\_\_

(Secretary)

**FINANCIAL STATEMENT MUST BE SUBMITTED TO THE VILLAGE OF KASLO WITHIN 60 DAYS AFTER COMPLETION OF THE EVENT, AND MUST CLEARLY INDICATE WHERE FUNDS ARE USED. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN A REFUSAL OF LICENCING IN SUBSEQUENT YEARS.**

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|--|----|
| Total gross receipts derived from Licence:             | \$ |
| Licence cost   | \$ |
| Ticket printing  | \$ |
| Supplies   | \$ |
| Security   | \$ |
| Rent   | \$ |
| Beer & wine  | \$ |
| Other  | \$ |
| Net revenue:   | \$ |
| Less total payment to charitable or community project: | \$ |
| Funds carried in trust for future projects:            | \$ |