



JOB POSTING

YOUTH FIRESMART COORDINATOR

(SEASONAL PART-TIME)

The Village of Kaslo is seeking an enthusiastic, people-oriented summer student to fill the seasonal, part-time position of Youth FireSmart Coordinator (32 hours per week).

Reporting to the Chief Administrative Officer, or designate, the Youth FireSmart Coordinator will engage with local youth to promote awareness of FireSmart principles. The position participates in community events, including farmer's markets, local sporting events, and school presentations. Under the guidance and support of fellow staff, they will organize and host at least two special events that expose local youth to FireSmart activities, as well as complete project reporting and manage a budget. The Coordinator will also participate in the Kaslo & Area Community FireSmart and Resiliency Committee working group, and produce social media content for distribution through Kaslo FireSmart channels.

This is a great opportunity to gain certification that supports future career opportunities, contribute to community climate resilience, and express your creativity through event planning and social media content creation.

Qualifications and certifications for the position include:

- Valid Class 5 Driver's License
- Exceptional interpersonal skills and ability to deal tactfully with elected officials, co-workers, community representatives, and the public.
- Ability to work independently, with the support of a collaborative team.
- Ability to deliver educational and outreach materials to a variety of audiences.
- Ability to perform the physical duties of the position, while being punctual, organized, and dependable.
- Knowledge of fire prevention, FireSmart, and emergency preparedness programs would be an asset.

This position is within the CUPE Local 339 Bargaining Unit. Wages and benefits are as per the Collective Agreement. Wage rate is \$20.60 per hour plus 10% in lieu of benefits.

Applications including a cover letter and resume with references may be submitted to Jessie Lay, Kaslo FireSmart Coordinator, via email at firesmart@kaslo.ca.

This posting will remain open until filled.